



Example of Reporting & Analysis Job Description

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Our company is growing rapidly and is looking to fill the role of reporting & analysis. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for reporting & analysis

- Documentation of the allowance methodologies and reporting processes, and compliance and the necessary governance works required for these SA/PCL and associated reporting
- Primary contact on internal and external audit assignments in relation to the SA/PCL and the associated reporting
- Own any critical SA/PCL methodologies including SA rate, Impairment aging and write-off policies, to make sure they remain to be effective for risk reporting
- Accountable to create a framework and reporting platform for taking any allowance under IFRS9 into the new PCL reporting and the associated reporting
- Explore into the feasibility to create an PCL forecasting covering IFRS9 allowance and the methodology for this reporting
- Working closely with Business Systems Analysts and the Data & Reporting Manager to develop conversion and system implementation plans
- Translating Business requirements into their Technical counterparts to ensure that proper programming documentation is maintained
- Designing, developing, modifying, supporting, debugging and evaluating SAS programs of a data integrity schema for non-standard accounting data and the oversight of adherence to this schema
- Analyzing existing programs and formulating logic for new systems, devising logic procedures, preparing flowcharting, performing coding and test or debugs programs

Qualifications for reporting & analysis

- To provide and ensure the visibility of OM's S&D performance throughout all distribution channels (Direct/Indirect) includes Distributors/Dealers/POS and other channels, through reliable Business Intelligence system
- Responsible for driving the end-to-end S&D Business Intelligence system development and enhancement any other reporting system required within S&D
- Experience translating raw data into a meaningful story
- Advanced user knowledge of M/S Office suite
- Beginner to Intermediate SAS skills would be an asset
- Demonstrated track record of providing value-add analysis