



Example of Release Manager Job Description

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Our innovative and growing company is searching for experienced candidates for the position of release manager. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for release manager

- Plan and setup product discussions with the product owner, users, the UX team and the development team to understand and refine acceptance criteria and estimate user stories
- Own the release management lifecycle including scheduling, coordinating, and managing releases across the enterprise for multiple applications
- Track and manage configuration changes from integration to production through documentation of application release notes and plans
- Troubleshoot and help identify configuration problems in a system with a large number of interrelated applications
- Define the critical success factors and key performance indicators for the process, track defect rates per release for each application and version, and provide organization accountability for application environment reliability
- Work with Product Management, DevOps, and Sr
- Define and execute a risk mitigation plan for the release
- Review Run Books and Implementation Plans for completeness and accuracy
- Maintain the release schedule for all application changes and ensure alignment across IT management and vendors
- Responsible for the review and approval of all implementation scripts and automation tools used to build, integrate, and deploy software releases to various platforms

Qualifications for release manager

- Excellent ability to communicate concerns and risks
- Previous knowledge of a Service Management Tool, Remedy, Service Now
- Experience of building reports relevant to Release Management Activity, Productivity & Process Compliance
- Experience working as Release Analyst in an environment that includes multiple technology platforms (Windows, Linux, Oracle)