



Example of Release Management Job Description

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Our company is growing rapidly and is searching for experienced candidates for the position of release management. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for release management

- Resolve release level issues and mitigate release level risks
- Create and distribute executive communications for all major releases
- Track and report release portfolio Key Performance Indicators (KPIs)
- Book, set the agenda and lead monthly Release Operating Committee meetings to provide an update on current and upcoming releases, review release dependencies and constraints, review release portfolio level issues and risks, either for awareness or decisioning and to review release portfolio KPIs
- Release Roadmap Execution
- Meet monthly with key stakeholders across RBC and P & CB
- Ownership of driving the next level of definition of the R&D Playbook, particularly 2 sections of the playbook (Enterprise readiness and Release Process/SDLC)
- Manage release event activities across multiple projects for the Digital line of business
- Coordinate with multiple teams and projects to determine the critical path of tasks within a release deployment (risks, dependencies, issue resolution)
- Conduct Release Readiness reviews and Go/No-Go Reviews

Qualifications for release management

- Working with software developers, technical and business management,

- Degree in Computer Science, Electrical Engineering, Information Systems or other technical discipline from an accredited college or university
- Experience coordinating penetration/security testing and program management, helpful
- Strong problem solving ability with excellent written/verbal communication and presentation skills required
- Certified ScrumMaster certification (and other Agile certifications) very highly desirable
- Advanced knowledge of Scrum and other Agile frameworks and software engineering practices, traditional project management approaches Working in a media technology environment as a Program/Release Manager