



Example of Release Management Job Description

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Our innovative and growing company is looking for a release management. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for release management

- Outstanding written/verbal communication skills, suitable for executive audiences
- Instigate and support an Emergency Change process
- Ensure all transformation projects adhere to a strict change control process to minimize any adverse effects to the working environment and its end users
- Be accountable for maintaining the integrity of all IT system environments by ensuring strict release and change processes are followed by teams throughout the release cycle
- Prepare the Daily Change Report and Weekly Change Review Board communications / meetings
- Analyze change records to determine any trends
- 2-3 years ITSM governance experience within an IT environment aligned with ITIL and / or ISO 20000
- Working experience on Major Incident Management or Problem Management a plus
- Extensive experience setting up change management policies and standards
- Extensive experience setting up release management policies and standards

Qualifications for release management

- Scripting languages (Shell, NSH)
- Work with 3rd parties in a seamless way to the deliver automation potential

- Can identify and use advanced functions and features for automation products BladeLogic Tivoli
- Be part of discussions with customers and other stakeholders and help them understand the need for the upgrade