



Example of Release Analyst Job Description

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Our growing company is searching for experienced candidates for the position of release analyst. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for release analyst

- Coordinate and own a schedule of Software Releases and Release Plans across multiple environments
- Apply a degree of risk mitigation by monitoring and reviewing the Release Management process and the quality of the code being deployed
- Assist with supporting Releases into live
- Create and manage a forward schedule of Release, and work with the Change Manager to agree appropriate windows for application code release
- Analyse the current Release Strategy, and develop a more efficient and repeatable process encompassing everything from Design, testing, live deployment right through to monitoring the live environment, capturing any bugs and building a lessons learned process
- Manage the schedule of Releases for all projects across all environments end to end
- Understand and document all the environments paying close attention to how they interact with each other
- Design release processes from build, through test and defect fixing, to the release of new or changed software in to Live with the guidance of the Release Manager
- Demonstrate through effective Release Management and management of risk analysis and mitigation, an increase of quality into live, and hence a reduction in service effecting issues
- Manage the allocation of QA environments across the IT Delivery Platform, ensuring the teams understand who is using what environment

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- Procedure/documentation creation and ownership
 - Coordinate deployment issues across various development and infrastructure teams and environments
 - Create and execute industry best practices within area of responsibility
 - Leverage past experience and strong communication skills to collaborate effectively with all stakeholders including PMO, Product Leads, Senior Management, Deployment, Operations, and Support
 - Solid hands-on experience with Visual Studio and Microsoft Team Foundation Server (TFS) and its build tools (including code coverage reports, code churn reports, and custom report generation)
 - Understanding of build control tools (such as Ant, Eclipse, Visual Build Pro, MSBUILD) and defect tracking systems (such as Clear Quest)