



Example of Rehabilitation Specialist Job Description

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Our growing company is searching for experienced candidates for the position of rehabilitation specialist. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for rehabilitation specialist

- Responsible for keeping treatment areas and equipment clean and organized
- Ensure clinic maintenance and infection control standards are followed
- Identifies problems and inconsistencies with federal and state agency, commercial or patient billings utilizing various reports
- Determines impact of program policy changes and develops action plan to comply with new billing regulations
- Receives, researches and resolves correspondence from insurance carriers or private patients concerning claims
- Reviews and/or enters charge forms
- Processes on-line billing interfaces and/or interface edits
- Reviews and corrects claim edits and denials to ensure proper payment for services rendered
- Pre-certifies patient care procedures
- Completes special projects that may require defining problems, determining work sequence and summarizing findings

Qualifications for rehabilitation specialist

- Ability to travel extensively by car/air with occasional overnight travel
- Experience working with people with severe and persistent mental illness
- Demonstrated sensitivity to behavioral health issues and multi-cultural populations (e.g., exposure through family relationships, volunteering, or other previous experience(s) or coursework)

- Requires thorough knowledge of all aspects of vocational rehabilitation and the medical/functional implications
- ECG monitoring knowledge