

## Example of Registered Nurse Clinical Coordinator Job Description

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Our company is growing rapidly and is looking to fill the role of registered nurse clinical coordinator. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for registered nurse clinical coordinator

- Develops and contributes to a written plan of care to meet patient's subtle obvious nursing needs
- Identifies subtle obvious patient problems and reports to an appropriate resource person
- Knowledgeable of home care regulations and assures patient care meets agency standards in accordance with regulations and payer eligibility criteria
- Responsible for day to day operation of agency
- Coordinates patient care services to assure optimum utilization of resources
- Receives admission report and reviews documentation with clinician for accuracy, congruency and completeness
- Participates in employment process, including hiring and terminations if necessary
- Functions as resource person for field staff
- Coordinates therapy services with the Rehab Coordinator
- Assures follow-up on patient care variances and PI studies

## Qualifications for registered nurse clinical coordinator

- 3-5 years of experience in General Surgery
- Master's degree in nursing (MSN) or Master's in Education
- Current licensure by the Oregon State Board of Nursing
- Additional training in adult education and management

•	Must have current RN license in the State of Utah