



# Example of Regional Recruiter Job Description

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Our company is searching for experienced candidates for the position of regional recruiter. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for regional recruiter

- Build relationships with dental schools, residencies, and the ASDA
- Explain compensation/negotiate contracts
- Learn and maintain the applicant tracking software
- Build relationships within the region
- Attend dental shows to help promote the company
- Network with current doctors to help drive referrals
- Develops recruitment strategies, policies and procedures with the Director of HR, HRBPs and Recruitment Coordinators
- Builds and maintains talent pipelines and candidate pools to meet current and future staffing needs through innovative strategies that support the growth plans of the business
- Oversees the recruitment process and life-cycle
- For posted/advertised vacant positions, the Recruiter writes the posting/advertisement from the job description

## Qualifications for regional recruiter

- Develops social media strategy for recruiting
- Attends job fairs and other functions concerning recruitment requirements
- Functions as a resource specialist for Recruiting Coordinators by developing and presenting recruitment and selection training
- Identifies and sources appropriate talent succession within the organization

- Provides recruitment counsel and guidance to hiring managers and Recruiting Coordinators with hiring and employment data