



# Example of Regional Recruiter Job Description

Powered by [www.VelvetJobs.com](http://www.VelvetJobs.com)

Our company is growing rapidly and is hiring for a regional recruiter. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for regional recruiter

- Proactively offering solutions, participating in client meetings, consulting with managers on hiring process and managing expectations
- Demonstrating advanced knowledge within recruitment and viewed as a trusted advisor
- Creatively sourcing qualified candidates through a wide variety of channels (social media, direct sourcing, internet, employee referrals, community, job fairs)
- Participating on worldwide talent acquisition projects
- Assist with all facets of the recruitment process
- Review resumes, conduct phone screening, and build the company brand and experience with potential dental team members
- Possess and apply sound sourcing skills
- Provide honest feedback and ensure new hires are a perfect fit for supported teams
- Exhibit strong knowledge and maintenance of applicant tracking system
- Coordinate and/or attend career fairs, open houses, trade shows, dental shows and other events

## Qualifications for regional recruiter

- At least three years permanent placement/direct-hire recruitment experience
- Focus on improving retention and recruiting needs per region
- Passion for leadership and commitment to self-growth

- Strong computer skills, with familiarity of iCIMS or comparable applicant tracking system preferred