



Example of Regional Health Job Description

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Our company is growing rapidly and is looking to fill the role of regional health. To join our growing team, please review the list of responsibilities and qualifications.

Responsibilities for regional health

- Maintain consistent and regular client communications
- Manage account and ensures that all client specific requirements are met including but not limited to 1) maintaining documentation of new enrollments
- Maintain a complete understanding of client healthcare situation, including but not limited to the monitoring and reporting of utilization of and satisfaction with Paladina Health
- Participate in recruitment activities for prospective clients and enrollment activities with new clients as needed
- Establish multiple corporate relationships and participates in client sponsored events/charities
- Provide regular feedback to management team regarding client requirements and business development opportunities
- Provide training, support and direction to customer service representatives and staff as necessary
- Participate in sales meetings and info sessions as necessary
- Ensure quick response and follow-up to client inquiries, including returning phone calls and emails within 2 hours and attempted resolution of all issues in less than 48 hours
- Regularly attend and actively participate in company meetings as requested

Qualifications for regional health

- Management abilities potential
- Fluent in Spoken & Written English (Spanish will be appreciated)

- Comprehensive Knowledge of Health insurance products and their features
- More than 10+ PQE Fellow of the Institute of Actuaries (or its international equivalent)