

# Example of Regional Facilities Manager Job Description

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Our company is growing rapidly and is looking to fill the role of regional facilities manager. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for regional facilities manager

- Build close working relationships with business local managers and become known as the trusted 'go-to' person for all FM related matters
- Mentor and oversee resources responsible for delivering day-to-day services
- Holds regular continuous improvement meetings with own teams
- Interact with customer and client personnel to determine customer/client expectations. •Coordinate activities throughout customer/client portfolio to ensure effective, efficient performance in all assigned activities
- Proactively managing compliance with all legislation client and company policies
- This position will be responsible for the leadership, direction, coordination and performance of up to twenty route maintenance HVAC / Facility Technicians and one Planner/Scheduler
- This position will be responsible for building a customer relationship, hiring of the staff, employee development, policy implementation / enforcement, budget preparation and cost
- Includes profit and loss responsibility for the account, quality control, maintenance process development and conformance, and all account administrative Must demonstrate good judgment at all times when making decisions affecting the company's business
- This position will be responsible for all C&W SERVICES salaried and hourly positions at this Oversight of all processes ensuring C&W SERVICES conformance to federal, state, and local regulations, and conformance with

## Qualifications for regional facilities manager

- Manage projects and analyze proposals
- Assist in the development of an annual budget for store repairs and maintenance expenses, capital repairs, upgrades and service agreements
- Sets overall vision and leadership for the operations team across 7 to 10 Fulfillment Centers or Sort Centers
- Business Administration or Communications educational background considered as well
- Minimum 10 years of experience in Facilities, Property Management, & Operations
- Minimum 10 years of Facility Management experience