

## **Example of Regional Facilities Manager Job Description**

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Our company is looking to fill the role of regional facilities manager. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for regional facilities manager

- If you enjoy managing complex program in a global company
- Manage the external relationships with vendors daily to ensure the cost effective, technically correct, and timely delivery of repairs/maintenance to assigned stores
- Prioritize and manage annual planned capital/expense projects
- Surface, track, and resolve any issues pertaining to environmental or safety
- Take lead management role in any location crisis resolution
- Provide support to the DVP of Facilities in procurement initiatives, such as RFP's, project implementation
- Supports the Engineering branch of ABM within the Central Texas region
- Promotes positive employer / employee / customer relationships and interactions
- Supports ABM activities in budget preparation and vendor/contractor oversight and is responsible to help manage cost and to identify and institute cost saving initiatives
- Must have ability to develop, enhance, and submit various professional level written reports, surveys, and correspondence on a timely basis

## Qualifications for regional facilities manager

- Maintain transparent communication
- CMRP, CMRT, CRP, FMP, CFM, SFP, MRC, Reliability Engineer certificates
- Manage and oversee response on all environmental, health or safety issues in

- Represent the bank on all "eminent domain takings", easement or right of way requests as they impact bank locations
- Liaison between lease admin and landlords/tenants as needed
- Responsible for FM services at approximately 100 US corporate/critical environment locations, 4 million square feet of building real estate