



Example of Refinery Job Description

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Our innovative and growing company is looking to fill the role of refinery. To join our growing team, please review the list of responsibilities and qualifications.

Responsibilities for refinery

- Be a member of a team responsible for the development of the refinery information system from the production perspective working in close co-operation with information technology department
- Work daily with production and related supporting functions
- Be a member of a team responsible for the development of standardized and automated reporting functions
- Prepare process and other graphs needed for plant wide visualization of real time data from management needs to asset level information
- Build asset database structure meeting the needs of the refinery information system
- Sample receiving and sample preparation
- Calibration and maintenance of all lab equipment
- Serves as site's coordinator for cross-function defect elimination teams
- Tracks and reports Operations key performance indicators (KPIs) and metrics
- Supports Human Resources on time-keeping and fatigue project

Qualifications for refinery

- A minimum of three years directly related experience required
- Previous knowledge of tank farm operation or tank transfer preferred
- Small refinery projects including development, design, and producing a Process Design Package for transfer to the Project Engineering Department
- Assisting with unit monitoring of the operating units
- Assist in closing material balances around the units

