



# Example of Quality Test Analyst Job Description

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Our company is hiring for a quality test analyst. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for quality test analyst

- Primary focus on UI/functional validation and verifications
- Reports defects
- Maintains test work history and is well organized
- Produces test activity report (accurately record test hours per project)
- Adheres to testing etiquette and responsibility outlines
- Works with development to resolve issues
- Provide UAT test assistance
- Reports to Test Manager
- Multi project testing
- Works toward training and skill path agreed to with the Test Manager

## Qualifications for quality test analyst

- Previous experience with Archer application required
- Knowledge of HP UFT test automation would be an asset
- Solid knowledge of quality assurance concepts and strong core experience in various phases and types of testing including functional, integration, regression, and performance testing
- Proficient with Web based and database driven applications
- May participate in initiatives to identify and implement tools and utilities that enhance testing capabilities and product quality
- Experience with some software development , C++ and C#