



Example of Quality Management Systems Job Description

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Our company is looking for a quality management systems. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for quality management systems

- Coordinate and conduct internal ISO and RCMS audits
- Support the business segments to plan and perform internal Quality Management System (QMS) audits to ensure work practices meet or exceed the standard
- Internal audits development and audit process ownership
- Liaise with key business partners to drive alignment and collaboration in GCP CAPA process oversight
- Establish and oversee an independent escalation method to support global GCP CAPA governance
- Interact with key senior leaders to maintain executive awareness of GCP CAPA performance
- Establish and drive the use of accurate and actionable metrics for clearly identifying areas of risk, performance to commitments, effectiveness and timeliness of GCO CAPAs
- Support Regulatory Inspection readiness initiatives and activities across GCP disciplines/segments, as appropriate
- Maintain appropriate level of expertise in US and international GCP regulatory requirements, policies, SOPs and unit/project-specific procedures within Janssen applicable to the processes and systems within the scope of the R&D QMS
- Develop and implement a strategy to examine the business for compliance intelligence with visibility to review and assess the overall control state of the

Qualifications for quality management systems

- This position will be based at any Janssen facility worldwide and may require up to 25% domestic and international travelR&D
- A Bachelor of Science (BSc) or equivalent degree is required
- Drive projects to design processes for knowledge share across GxP disciplines within BRQC, Janssen R&D to eliminate causes of detected quality risks, and ensure preventive actions are in place to eliminate causes of potential discrepancies or other undesirable situations
- Lead independent monitoring across QMS process (includes monitoring CAPAs, quality events, systems and data) to ensure attainment of short-term goals
- Establish and lead an efficient and effective governance program to accurately track and proactively manage the CAPA process, deliverables, status and metrics globally across disciplines (GLP, GCP, PV)
- Ensure the effective functioning of CAPA system/process to eliminate the causes of detected discrepancies (reactive), preventive actions are in place to eliminate the causes of potential discrepancies of other undesirable situations (proactive)