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Example of Quality Director Job Description

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Our company is growing rapidly and is looking for a quality director. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for quality director

- Facilitating technology transfer, process scale-up and process improvement protects
- Building authentic relationships and leading business meetings and audits of critical suppliers and contract manufacturers and maintaining all product related Technical Quality Agreements (TQAs)
- Leading and assisting in internal audits and regulatory agency inspections
- Ensure compliance of all respective contract manufacturers to both internal requirements and country specific regulations
- Highlight any risks associated with maintaining supply of commercial drug products to all markets and offer innovative and effective ways to minimize such risks
- Collaborate with all contract manufacturers, packagers and testing laboratories to resolve any quality issues and guarantee an uninterrupted supply of drug product to the markets
- Participate in due diligence activities associated with strategic partnerships or new company acquisitions
- Contribute to the successful outcome of all regulatory inspections associated with company business, both internally and at contract manufacturers, packagers and laboratories, as required
- Maintain quality and regulatory compliance, to ensure that there are no significant regulatory agency citations associated with any company specific GMP activities

regulations, if appropriate

Qualifications for quality director

- Extensive knowledge of FASB
- Experience with not-for-profit organizations and OMB Circular A-133 audits
- Act as Qualified Person QP
- Lead the development and execution of enterprise-wide quality improvement programing in the Medicaid line of business
- Direct and lead cross-functional teams to develop strategies, implement action plans, and oversee ongoing operational execution to meet corporate business goals for Medicaid quality performance metrics
- Work closely with the behavioral health team to ensure that behavioral health metrics are performing as required and supports the development of improvement initiatives as needed