



Example of Quality Data Analyst Job Description

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Our innovative and growing company is looking for a quality data analyst. To join our growing team, please review the list of responsibilities and qualifications.

Responsibilities for quality data analyst

- Produces performance improvement and other reports including Board-level reports in a timely and accurate manner
- Enterprise Data Management Strategy focuses on putting governance practices in place to ensure the quality of data in most important data assets
- Works with 3rd party internal software tools for data quality assurance
- Enhance the operational data quality from sources both external and internal through data profiling, data validation, reviewing output of data cleansing and maintaining quality through data governance
- Build, test, deploy business rules in Informatica Data Quality
- Document business data quality requirements into technical documentation
- Perform root cause analysis, investigating any data errors or anomalies and implement solutions to correct data problems
- Develops metrics and reports supporting data quality initiatives
- Partner with the BI team and associates in Compliance, Operations, Sales other departments to flush out report issues against the business requirements and the department's standards
- Subject-matter expert (SME) on data definitions and reporting standards

Qualifications for quality data analyst

- Assist Data Manager in different quality assurance tasks
- Sign off data before processing in the Crossmedia Link Hub
- Work on duty to ensure daily quality checks in different data processing flows
- Write and present for both a business and technical audience

- Consulting methods (ability to challenge and write specs)