



Example of Quality Control Supervisor Job Description

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Our company is looking for a quality control supervisor. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for quality control supervisor

- Maintain the department procedures to ensure that process changes are documented
- Manage test schedules to ensure all operational tests are completed accurately and timely according to the department's policies and procedures
- Effectively communicate findings and remediation plans to both internal parties (senior management, business process owners, Compliance, Risk, Internal Audit,) and external parties (e.g., clients, regulatory bodies, external auditors)
- Recommend and/or implement changes to existing operational test in order to increase efficiency, minimize operating expense or improve accuracy and timeliness of both process and system solutions
- Reviews production schedules and related information and confers with managers to plan and determine the quality control support required to support the flying hour program
- Briefs flight crews as required on status of maintenance discrepancies and inspection criteria
- Conducts or directs training, and coordinates with unit managers and personnel as necessary to ensure implementation of policies and procedures
- Ensures sufficient manpower is available for planned work and shift coverage
- Conducts investigations into customer complaints relating to contractual deficiencies within the Quality Department
- Assesses inspection requirements and assign inspection projects and tasks to

Qualifications for quality control supervisor

- 3 years minimum in a food manufacturing environment
- This position's core hours will take place primarily on day shift, however, the ability to work evenings and weekends is important
- At least eight (8) years of supervisory experience in quality control in an industrial environment
- A comprehensive knowledge of the applicable processes and related regulations
- Through knowledge of analytical techniques and causative research skills
- Skill and knowledge of the automated systems utilized