



# Example of Quality Auditor Job Description

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Our company is searching for experienced candidates for the position of quality auditor. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for quality auditor

- Ensure required SPC activities are completed as required
- Participate in corrective action activities
- Pay special attention to Quality Alerts orders
- Train manufacturing personnel various inspection/testing/quality system aspects
- Serve on the internal audit team as required
- Prepare for and perform installation quality audits of physical AC & DC Power Systems and associated job documentation
- Prepare for and perform engineering specification audits based on customer requirements and standards
- Interact with customers and external contractors required to clarify & define requirements
- Use industry knowledge and experience to interface with customers and external contractors to clarify and define requirements
- Address appeals and/or escalate resolution as necessary

## Qualifications for quality auditor

- Minimum 4-5 years' experience in a pharmaceutical, a least 2 years laboratory and 2 years quality
- Knowledge of FAR's AD's, ATA Codes, SB's, Aircraft systems, and components - desired

- Must have the ability to prioritize multiple tasks, plan, organize and execute all aspects of internal maintenance and fuel audits
- 3 years experience in pharmaceutical, technical, or related area including GXP and/or Quality Assurance experience
- Audit final product quality standards