



Example of Quality Auditor Job Description

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Our company is growing rapidly and is hiring for a quality auditor. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for quality auditor

- To follow up weak area which called out in walkthrough report and push SP to improve
- Conduct IQC audit to audit factory IQC process
- Train factory QC and certified them as needs of production volume
- Random audit factory data inputs for FG inspection in Catsweb
- Follow up Root Cause analysis and action plan for all returned defective shoes
- 5+ years' experience in footwear Quality Management
- Excellent communication skills in English local languages are essential
- Practical and technical knowledge of footwear industry are essential
- Knowledge of AQL and quality control system are essential
- Must be able to use the RS6000 and LINCS systems to enter audits and obtain Spec Sheets electronically

Qualifications for quality auditor

- Computer literate to perform all data entry tasks and to retrieve information in a report format
- Ability to use calipers, thread gages, scales, micro-hite
- ASQC certified auditor recommended
- Evidence of qualification/training as a quality auditor
- Experience of auditing non GxP quality systems (Business Excellence , ISO 9001) in a scientific environment

