



## Example of QC Manager Job Description

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Our company is hiring for a QC manager. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

### Responsibilities for QC manager

- The number and severity of GMP issues identified during internal and external audits related to IH laboratory functions
  - Must be familiar with GMP's and Quality System Regulations (QS Regs) and practical judgment in the interpretation and application of regulations and standards specific to the Quality Control laboratory or blood bank laboratory
  - Lead the laboratory personnel responsible for testing and disposition of raw materials, packaging components, in process samples, drug substance and drug product
  - Develop and lead the QC team in areas of expertise, use of operational excellence tools, and high performance team behaviours
  - Provide technical expertise and leadership to the QC group ensuring samples are tested under cGMP within specified timelines
  - Oversee the introduction of new products and methods into the laboratory
  - First point of contact to troubleshoot a wide variety of analytical issues encountered with project activities
  - Proactively seek out senior collaborators to discuss potential solutions to problems
  - Manage the activities of the Daily Operations Section through the Associate Manager and Supervisors assigned to that Section
  - Ensures appropriate compliance with Stability policies, regulations, procedures and protocols
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- Computer literacy (including MS Word/Excel/power point/MS Project)
- Testing within analytical & chemistry laboratories
- International standards such as IEC, ASTM
- Has the ability to build technical capability in QC lab and resources at different levels
- The candidate should demonstrate managing multiple priorities and be able to work under pressure
- Commitment to quality and continuous improvement in all areas