Example of QC Inspector Job Description



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Our growing company is hiring for a QC inspector. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

Responsibilities for QC inspector

- Resolve receiving issues in terms of quality of product quantity on a timely basis to allow proper warehouse receiving
- Conducts assigned tests or inspections in accordance with documented procedures or instructions to include inspection of workmanship standards
- Document results of test or inspections
- Identify and report non-conforming conditions via discrepancy report
- Witness personnel perform work, test or inspections activities when required by documents or instructions
- Maintain complete and accurate records and documentation
- Work with Quality Engineering staff implementing process reporting
- Work with Production implementing process improvements
- Follow FAA and DoD Regulatory guidance to establish sufficient traceability
 of products being inspected to help prevent the introduction of counterfeit
 and suspect unapproved parts into our inventory and/or our customers
 inventory
- Inspector must be flexible and may be required to assist within AARs
 Commercial Quality Business Unit, AARs Defense Distribution Business Unit,
 and AARs Repair Station in performing General Visual Inspection (GVI) under
 the Repair Station Quality Manual (RSQM) and signing applicable
 paperwork/certifications and ensuring that all forms are completed correctly

Qualifications for QC inspector

• Knowledge of Imperial measurement system Metric system

- Proficiency with Microsoft Office, Excel Spreadsheet development and analysis
- Degree in construction management, engineering or related fields
- Excellent comprehension skills are required in order to understand general label requirements, procedures, diagrams, flow charts and written inspection specifications
- Strong verbal and written communication skills are required to interact effectively with employees at varying levels of authority