



Example of QA / QC Engineer Job Description

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Our growing company is looking for a QA / QC engineer. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

Responsibilities for QA / QC engineer

- The QA Analyst/Tester develops and implements quality control methodologies to ensure compliance with quality assurance standards, guidelines, and procedures
- The QA Analyst/Tester will develop and execute software test plans in order to identify software problems and their causes
- The QA Analyst/Tester conducts and/or participates in formal and informal reviews at pre-determined points throughout the development life cycle
- Developing, implementing and validating process methodology to ISO 13485, 9001 and FDA standards
- Assignments include areas such as leading product transfer, troubleshooting, non-conformance evaluation, customer complaint handling investigations, CAPA, process & system enhancement and drive sustaining activities to meet QA goals
- Carry out inspection and checking for all quality related procedures in the site and ensure activity at the site are as per approved method statement and inspection test plan
- Coordinate with the contractor's representative and Site Engineer in charge for inspection and meeting about quality problems including the closure of Non-Compliance Report
- Taking care of QA/QC documents of the entire project including certificates, calibration, test results, inspection requests, non-compliance reports and site instruction/observations, permanent materials delivered and other QA/QC documents
- Carry out Internal Audit at the site as scheduled in the Project Quality Plan,

- Liaise with Contractors quality Engineer for submission of material submittals to Consultant

Qualifications for QA / QC engineer

- BS/BA degree in science, engineering, or Technical Writing with a concentration in science, engineering, or applied technology fields required
- 5-10 years of experience in an FDA regulated industry, particularly in Quality, preferred
- Review of Contractors transmittals and submissions, including Material Submittals
- Inspection of Contractor's site works, including off-site and factory inspections, MIR's, samples/mock-ups
- Project Management/Planning of Contractor's civil works
- Co-ordination with Authorities/Stakeholders