



# Example of QA Leader Job Description

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Our growing company is searching for experienced candidates for the position of QA leader. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for QA leader

- Serves as a Quality Assurance subject matter expert between area of responsibility and appropriate stakeholders to bridge gaps and resolve differences between stakeholders
  - Provide training and coaching as needed for area MIQA resources (reliability engineers, inspectors)
  - Periodically audit all Process, Equipment, Cleaning and Utilities Engineering Validation documentation for compliance to all internal/external Regulatory Policies and Guidelines (cGMP's, SOP's, NDA's, GQP/G's, Technical Dossiers, TTS's)
  - Prepare and report all Process, Equipment, Cleaning and Utilities Engineering Validation audits through PPR's, Validation Periodic Reviews
  - Manage test documentation
  - Provide oversight and support to NIPSCO based Technical Support Specialists
  - Ensure OQ qualifications of NIPSCO Technical Support Specialists remain current and provide support to the OQ team as needed
  - Support and promote safety, ensure a safety minded culture
  - Submit reports to leadership in the NIPSCO operating areas based on at risk findings observed through the QA/QC process
  - Address any findings considered serious in nature immediately with local management and provide advice on actions needed
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- Degree in computer science or information systems management & design
- Strong technical background achieved during at least 5 years of professional experience with quality assurance and test for applications, preferably by past engagements such as senior IS tester, QA Lead, technical test leader or similar
- Ability to work independently, with minimal direction from outside
- Strong professional experience with Agile methodologies
- Knowledge of ITIL processes in theory and practice
- High cultural awareness and the ability to work effectively in a complex, multicultural and global matrix environment