



Example of Proposal Engineer Job Description

Powered by www.VelvetJobs.com

Our innovative and growing company is looking for a proposal engineer. To join our growing team, please review the list of responsibilities and qualifications.

Responsibilities for proposal engineer

- Assess and thoroughly communicate and quantify preliminary site constraints
- Provide optimized equipment selection(modules, inverters, racking) in order to maximize system size and energy output while minimizing levelized cost of energy
- Organize and/or attend internal proposal review meetings
- Design and Preparation of techno commercial proposal for DCS / PLC and Instrumentation packages
- Preparation of complete proposal as per client required Technical and commercial formats as necessary
- Identify 3rd party Packages / Equipment / Buyout items (Control Desks, CCTV, Fire Alarm systems, CEMS ,SWAS, Plant Simulators, PADO Packages, PA system) and prepare their RFQs and engage Procurement to obtain sub-vendor Technical and Commercial offers
- Manage the clarification and assumptions and ensure information contained within is properly presented in the proposal narrative in order to effectively bound scope and supply requirements
- Manage proposals for multiple clients, often in multiple countries
- Adhere and ensure full compliance to the Standard Tendering procedure
- Meeting customer deadlines of bid submission

Qualifications for proposal engineer

- Creative design and problem solving skills
- 5+ years of solar design experience, including direct EPC experience

- Excellent AutoCAD and solar design software skills(Helioscope)
- Experience creating drafting and printing standards and best practices, creating templates and tools to quickly and consistently produce professional design documents
- Prior experience using PVSyst or other commercial solar, wind or building energy modeling programs is essential
- Proficiency with MS Word, Excel, PowerPoint, SharePoint, Adobe Acrobat, Google Earth