



Example of Property Underwriter Job Description

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Our company is growing rapidly and is looking for a property underwriter. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for property underwriter

- Ensuring appropriate license coverage within the team to manage and resolve complaints in an appropriate fashion to maintain quality and continuity of relationships
- Maintain and develop a book of treaty business within the corporate profitability guidelines
- Oversight of Canadian branch claims which are handled by our claims department in Morristown, New Jersey
- Report large risk losses and catastrophe losses to the branch steering committee 3 times per year
- Generate new offers and promote the Group by pro-active marketing in accordance with the strategy and guidelines defined by SBS managers
- Receive, select and evaluate offers of facultative from various sources, calculate pricing, negotiate conditions of the contracts
- Research, develop and report on new areas of profitable growth
- Maintaining an accurate computer database of approaches and risks accepted
- Control and verify premium income according to business plan
- Produce reports of various formats for reporting purposes as required

Qualifications for property underwriter

- Provide high-quality underwriting services and differentiated solutions to best serve client's needs

- Coach and mentor others to enhance their development and facilitating knowledge sharing
- Renew allocated existing book of business
- Negotiate final terms & conditions with the broker in line with the business plan and corporate guideline requirements
- Closely work with the team and using resources elsewhere in the Group (Products/ Risk Engineering /Claims Management/ Actuaries)