Our company is looking to fill the role of project manager, technology. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

Responsibilities for project manager, technology

- Work with stakeholders in our schools, the central management team and VP of Technology to ensure their requirements are met & the system is in line with regulatory compliance, and that the solution we build is scalable and future-proof
- To effectively communicate and present project status and material plan changes to all stakeholders including technology and business, through regular project update, emails, and stakeholder status meetings
- To ensure various software environments /infrastructure such as production, DR, test and dev are built out, scheduled appropriately and available for end users, development, quality assurance, and external customers
- Provides accurate status to management, stakeholders, and project teams
- Plans and coordinates all aspects of technical projects for the FIS Framework and Integration Services from initiation through delivery
- Assigns and monitors work of project team, providing technical and analytical support and direction
- Conducts project activities to initiate, maintain, and close project per Project Management Lifecycle (PML) and Software Development Lifecycle (SDLC)
- Formalize and communicate the project acceptance, handover documentation and ongoing activities to accountable teams and complete a post-implementation review to identify areas of improvement
- Collects requirements
- Collects and updates project related artifacts

- Experience using MS Project, MS Office, and MS Visio
- 5-10 years of relevant experience in managing and successfully delivering multiple projects
- Demonstrated ability to deal with ambiguity, challenging timelines and to effectively manage within it
- 3+ years experience in a Technical Project Manager role
- Proven track record of delivering results in complex and fast paced environments
- Experience managing project charter, project plans, time lines, test plans, resources, budgets and forecast