



Example of Project Manager Specialist Job Description

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Our company is growing rapidly and is searching for experienced candidates for the position of project manager specialist. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for project manager specialist

- Develop and implement an evaluation plan to examine the long- term impacts of the Rusk School's health and science magnet program, including working with HISD to evaluate the effectiveness of special STEM-related initiatives at the school
- Assist with student recruitment to the Rusk magnet program
- Develop a Safety Transformation Program strategy, roadmap, objectives/targets and project plan and then execute against that plan
- Report monthly on KPI's, Safety initiatives, and the overall success of the program within Customer Solutions Delivery (CSD)
- Develop recommendations to the Senior Leadership team based on progress and interim results
- Build sound analytics in conjunction with cross functional teams to support the improved understanding of Safety practices within CSD
- Lead, develop and monitor strategic Safety initiatives
- Develop reports and presentations for executive and strategic reviews
- Develop approach and conduct analysis to support assessment of Safety operational and project performance, issues and opportunities for improvement
- Drive external benchmarking to ensure the safety program remains best in class

- Advanced knowledge and understanding of CEQA, NEPA, Clean Water Act, and other environmental regulations
- They will have a proven track record of using formal methodology to manage large and/or complex IT infrastructure projects
- Knowledge of SAP FI on advanced level
- 1+ full SAP FI CO project cycle implementation is an advantage
- Minimum of 4+ years of experience in SEO
- Experience executing and managing SEO programs at local or national levels