



Example of Project Manager Consultant Job Description

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Our company is growing rapidly and is hiring for a project manager consultant. To join our growing team, please review the list of responsibilities and qualifications.

Responsibilities for project manager consultant

- Accomplish the project objectives within the constraints of the project (Scope, Time, Resources, and Performance Specifications), following CSUEB Project Management Methodology (CSUEB PMM)
- Designs a plan for a newly initiated complex project
- Develops plans and activities to implement the defined scope
- Works closely with IT and Infrastructure managers
- Manages project activities that are large in scope, involve cross-functional teams, and are technical in nature
- Operates independently and is a strong multi-tasker able to manage multiple project streams simultaneously
- Conducts as needed reporting or data gathering to generate site specific presentation decks relevant to Location Strategy and migration activity
- Works as a trusted liaison for internal business partners, IT teams and vendor
- Manage the expectations of the client (internal and external) with regard to project objectives, deliverables, time frames, by understanding the key business drivers and their prioritization
- Successfully manage multiple/simultaneous implementations, ensuring issues are addressed

Qualifications for project manager consultant

- Will apply an analytical mind to complex problems and present efficient and succinct solutions

- Experience in facilitating and leading cross functional teams within a project and change environment
- Must be able to work independently without daily supervision
- Knowledge of the Yardi Voyager system essential knowledge of real estate implementation projects using this software
- Accounting background is also essential