Our company is looking to fill the role of project manager / business analyst. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

Responsibilities for project manager / business analyst

- Research the use of information at other institutional organizations and in the private sector
- Work closely with various organizations within the UW (e.g., UW Technology, Facilities Services, and others) the CPD Information Systems staff to align the various systems involved
- Develop and execute the communications and marketing strategies in an ongoing initiative to improve relations with client-user constituents
- Lead presentations and meetings
- Identify necessary resource requirements and support staffing/hiring activities with appropriate Managers
- Project Management of strategic projects
- Listen, learn and consult
- Conduct day-to-day stakeholder communications
- Manage and coordinate business process setup/documentation and identify process improvement opportunities
- Project management of various departmental and/or companywide projects (for ADMIS and affiliates)

Qualifications for project manager / business analyst

- Work with IT to translate business requirements into future state system specs

- Understanding on Futures and Options and/or Collateral Management and/or OTC Client Clearing and/or FX and rates
- Experience in agile development and scrum master roles is beneficial
- Co-ordinate the execution of tests to ensure successful delivery of technology platforms
- Manage multiple projects and related tasks concurrently and recognize priority