



Example of Project Manager / Business Analyst Job Description

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Our company is growing rapidly and is hiring for a project manager / business analyst. To join our growing team, please review the list of responsibilities and qualifications.

Responsibilities for project manager / business analyst

- Experience in Clearing or Prime Brokerage (beneficial)
- Subject matter expertise in Derivatives / Foreign Exchange Prime Brokerage (FXPB) products (beneficial)
- Subject matter expertise in middle office processes (beneficial)
- Pro-active with a delivery orientated approach
- Able to take direction as needed being able to work independently
- Get involved in international and large business and regulatory change initiatives and transformation programmes (new business offerings, and efficiency projects)
- Act as a source of expert knowledge on initiatives existing systems, products and services
- Researches and recommends solutions for the design and development work on projects and processes
- Designs, develops, delivers and maintains the architecture and deployment of global SSC support, communication & technology platforms
- Aligns and Manages internal SSC and external resources, including SSC customers, IT staff and software vendors

Qualifications for project manager / business analyst

- Support of the Cash / FX Program Manager as required
- The ability to work independently part of a team within a large team,

- Develop and confirm business case with measurable benefits and costs (and related ROI)
- Manage work plan development, requirements collection, client and IT expectations, issues, risks and scope changes throughout all phases of the project
- Manage and track all project expenses to budget
- Business Process Definition, Analysis & Solution Design