



## Example of Project Manager, BI Job Description

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Our company is searching for experienced candidates for the position of project manager, BI. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

### Responsibilities for project manager, BI

- Ensure integration among project team members
- Tracking project(s) progress, keeping everyone on track, coordinates between schedules, providing updates, understanding status of projects, prioritization between projects and project tasks
- Responsible for working with the customer to elicit or refine requirements in order to write the Order Specification Document (OSD) for an unambiguous description of the core machinery, custom machinery, or aftermarket sale's technical requirements
- Manage the overall success of the project by ensuring that core machinery, custom machinery, or aftermarket sales are delivered on-time, within scope, and within budget by developing a detailed project plan with phase gating to monitor and track the project schedule, cost, and scope throughout the lifecycle of the project
- Successfully manage the relationship with the customer from purchase order through core machinery or aftermarket sales commissioning
- Coordinate internal resources and third parties/vendors for the flawless execution of projects by coaching, motivating, mentoring, and supervising project team members and third parties/vendors, and influencing them to take proactive action and accountability for their assigned work
- Develop, maintain, and monitor a risk register to ensure risks are highlighted early with the project and create an appropriate mitigation plan to address the risk
- Actively participate in all project phases (design, build, test, rollout)

- Assure the communication of the project status to all zones (APAC, AMERICAS, EMEA)

## **Qualifications for project manager, BI**

- Experience in working at a large corporation / enterprise in a virtual / global environment
- Demonstrated and effective advanced project and program management (agile, waterfall traditional project management)
- Long-term consulting experience in a client-facing context and proven track record in managing fixed-price software projects and global programs with focus on Analytics and Information Management technologies
- Strong familiarity with waterfall and agile methodologies, PMP and agile certifications are a plus
- Deep understanding of requirements capture, analysis and engineering
- Active interest in digital technologies such as ecommerce, mobile applications and their impact for enterprises