



Example of Project Manager, BI Job Description

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Our company is growing rapidly and is looking for a project manager, BI. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for project manager, BI

- Manage small to medium sized projects and/or actively participate in projects including the definition of specific deliverables and documentation and system requirements
- Take ownership of assigned processes and systems, responsible for setting up new analytical tools and dashboards either independently or together within a group of experts
- Provide expertise for assigned functional areas/systems and processes towards team and business partners, responsibility on data modelling expertise for KPI definitions
- Managing the solution build activities testing, cut-over, post go-live support and documentation
- Monitoring project budgets and preparing formal project financial statements forecasts
- Provides project management leadership and direction of projects of various sizes and complexities by managing and coordinating the project team members, activities and deliverables
- Develop and implement state of the art analytical tools and dashboards by using MSTR or any other group standard reporting solution
- Manage small to medium sized projects and/or actively participate in projects including the definition of specific deliverables, documentation and system requirements
- Provide expertise on systems and act as a Key User for topics like BI/MSTR, TM1, towards the own team and business partners by providing insights &

- Leading project teams throughout all phases of the Business Intelligence / Software Development Lifecycle (SDLC)

Qualifications for project manager, BI

- 3-5 years of experience delivering projects on Microsoft Technologies (Sharepoint, SQL, .Net)
- 3 years of working in a matrix organization, identifying potential work for team members, working with other managers to assign tasks and activities
- Experience providing feedback to team members on performance
- Strong experience in Controlling is a must
- A minimum of 3 years' professional project management experience
- Impeccable time and self-management