



## Example of Project Management Leader Job Description

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Our company is growing rapidly and is looking to fill the role of project management leader. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

### Responsibilities for project management leader

- Implement an agile and efficient process to prioritize projects within the portfolio, and flow appropriate resources to ensure benefits are realized
- Partner with Finance to ensure close alignment on benefits and resource forecasting, prioritization and measurement
- Partner with segment Senior Leadership, including Vice Presidents of Plan, Source, Make and Quality to ensure programs are aligned with priorities and appropriate adjustments and priorities are established and maintained
- Partner with Change Leader and Communications Leader to institutionalize effective project and program management into the culture within the segment Supply Chain
- Integrate segment portfolio management processes and tracking with the MD Strategy and Deployment organization
- Manage the deployment and implementation of Ethicon operations strategies to drive significant change through network optimization, complexity management, and other key opportunities
- Manage the development, deployment, and implementation of Ethicon global operations strategies to drive significant change through network optimization, and other key opportunities
- Align with the MD Supply Chain Strategy & Deployment team on the projects under development to ensure integration with the overall MD Strategic Plan
- Work closely with the MD Supply Chain Change Management team to ensure

- Lead a team of highly experienced Project Leaders in developing and executing the project plan for multiple projects globally and across multiple businesses

### **Qualifications for project management leader**

- Must have ability to collaborate effectively with all levels of management and influence decision-making across a matrix organization is required
- Provide direction in the development and implementation of appropriate tax projects as part of the strategic portfolio
- Be accountable for the evolution and standardization plans for technologies among multiple manufacturing locations
- Deploy and implement projects aimed at improving business continuity preparedness for the end-to-end supply chain
- Be fully accountable for ensuring all key strategic projects are on time and on budget – with appropriate process controls, metrics, and stakeholder updates
- Partner closely with Finance to ensure Financial planning and tracking is in place for all projects