



Example of Project Implementation Manager Job Description

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Our company is looking to fill the role of project implementation manager. To join our growing team, please review the list of responsibilities and qualifications.

Responsibilities for project implementation manager

- Identifying and/or reviewing the assignment of team members for discovery workshops, assessments and other presales activities that require matching skills with specific agendas and services
- Creating a buying vision for software and services
- Responsible for scheduling the recourse needed for the implementation process
- Work with Service Design to agree the right telephony solutions based upon discovery data gathered during the in-discovery phase of project
- Prepare reports, analyze data, and make recommendations to leadership team for improving time to client value, time to deploy, resource utilization, deployment cost
- Coordinate cross-functional groups across multiple countries to ensure a total solution is brought to a customer
- Gain a deep understanding of the entire solution suite (application, supplier ecosystem, systems integration, data conversion,) and the client process/functions supported by the program
- Create a unified project plan for multiple stages / initiatives, including client dependencies
- Track internal task assignments and identify resource allocation conflicts
- Manage change orders and client expectations effectively

Qualifications for project implementation manager

- Logical and methodical approach to problem solving with ability to think innovatively
- Work independently & virtually with high levels of communication within the team and key stakeholders
- Ability to travel regionally and be flexibility depending on business needs
- Overall 8 -20 years of work experience, of which a minimum of 3 years in a Telco
- Candidates with 3 years+ experience in a Project Manager or PMO role in the Telecom domain would be preferred