



Example of Project Engineer Job Description

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Our growing company is hiring for a project engineer. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for project engineer

- Coordinate with site supervisory staff to keep a check on Civil, Electrical, Mechanical, Scada/Communication and other works being executed by the contractor and ensure their compliance with contract documents
- Collaborate with other stakeholders such as the documentation team, business improvement, operations and data analysts
- Provide input to the documentation team to implement the revised maintenance strategy or improve the maintenance task instruction field technicians follow
- Manage, design, and implement medium scope integrated automation projects with system
- Oversee data mining and analyze the results to provide recommendations or conclusions
- Participates in preconstruction conferences
- Reviews and recommends approval of contractor progress schedules
- Prepares weekly progress reports
- Attend and assist in negotiations of modifications and/or delivery orders
- Frequent travel to field locations

Qualifications for project engineer

- Ability to work in a highly regulated manufacturing environment is essential
- Demonstrated ability to lead sub teams within a project and give direction to fellow team members, contractors, vendors to complete tasks to a defined

- Prepare as-built drawings for inclusion in the Operations & Maintenance manual
- Source suppliers, obtain quotes and submit successful suppliers for engineering approval
- Monitor and expedite equipment deliveries
- Prepare & keep up to date the delivery schedule to control deliveries