



Example of Project Controls Engineer Job Description

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Our growing company is looking to fill the role of project controls engineer. To join our growing team, please review the list of responsibilities and qualifications.

Responsibilities for project controls engineer

- Collaborate within an international engineering team to execute assigned projects and support sales opportunities
- Provide direct technical support to external customers, consulting engineering firms, general contractors internal departments such as service & sales
- Coordinates, reviews, and/or approves budgets, cost estimates, schedules, and related documents
- Prepare all aspects of detailed cost estimates with minimal supervision
- Prepare and manage monthly invoices, prepared in accordance with client requirements, and coordinate with subconsultants with respect to their invoices
- Follows up and reports on accounts receivables, unbilled issues, as assigned
- Conducts site visits and progress verification
- Leads teams in making complex and/or controversial decisions
- Progress and cost monitoring
- Change and deviation control

Qualifications for project controls engineer

- Experience with machine safety systems design, operation, and regulatory compliance
- Previous experience / fluency with of the following programs / software systems
- Working with functional groups on the project team

- Willing to join us immediately, he will report to Project Manager (North) directly
- Associate's Degree AND 7 years of engineering, design, mechanical, or project management