Our company is growing rapidly and is hiring for a project control analyst. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

Responsibilities for project control analyst

- Creates and maintains program financial analysis and reporting, including percent spent, remaining budget, funding expiration projections, LOF notices
- Support and consult with project managers and deployment managers on project issues, status and tracking requirements
- Act as a critical point person responsible for liaising with other global teams to analyze and resolve issues and queries related to the Capital Markets platform
- Act as liaison between the Access Control Group and Capital Markets business users
- Develop and maintain professional and effective client relationships with Front Office internal clients
- Identify ways to reduce costs while improving control measures
- Develops and implements reporting procedures to review project status and valuation of work in progress, tracking procedures for contract deliverables
- The candidate will be required to work many technical issues to include routine backups and maintenance of program data, integration of key tool enhancements/patches, security maintenance and setup establishing software licensing arrangements and producing artifacts and reports
- Very infrequent international travel
- Candidate may train, mentor and lead junior staff

Qualifications for project control analyst

- Ability to execute tasks under aggressive timelines and effectively adapt to changes
- Be responsible for customs and customer invoicing, VAT, Receivables and payment control, Cash-Flow Management
- Your knowledge of Microsoft Office Suite and Lotus Notes is required at an intermediate level
- Develop, monitor and Report Supplier performance for Global 7000/800
- Suite to those escalations, Develop, align and follow up on action plans with Supplier to address any performance deficiencies