



Example of Program Technology Manager Job Description

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Our growing company is looking to fill the role of program technology manager. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

Responsibilities for program technology manager

- Client management is an integral part of the role, and as such the successful candidate will be responsible for project governance, including managing user groups and communicating status to senior technology and business sponsors
- Oversee the project team(s) as the requirements are defined and the design identified
- Communicate the requirements, solution design, estimates, and identified risks to project sponsors for their awareness and approval
- Ensure project team's adherence to established IDF (SDLC) project methodologies and standards
- Uses business (HR) and technical knowledge to support the department in providing technology solutions that support the execution of the company's talent management practices
- Partners with talent management practice SMEs and technical resources (BSAs, Developers) to provide best user experience on talent management technology to managers, employees and the talent (HR) community
- Manages technology projects with minimal guidance from partnering with vendors and SMEs to gather/deliver business requirements to coordinating UAT to triaging issues as they arise during implementation
- Leads gathering voice of the customer for department initiatives by leveraging various methods from surveys to focus groups to design thinking

- Leads change within team to improve delivery methodology, speed and quality

Qualifications for program technology manager

- Master's in a technical degree, preferably Chemistry or Materials Science
- 5 years of most recent experience managing a project in the tech/consumer electronic industry, preferably battery
- Has led long-term projects from inception to pilot production phase with cross functional coordination
- Team player willing to work on every aspect of the project
- Comfortable with ambiguity and able to drive consensus on program direction
- Experience building project plans and schedules from the ground up in any phase from inception to production