Our company is growing rapidly and is searching for experienced candidates for the position of program management support. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for program management support

- Works closely with several cross-functional stakeholders including US Market Access, Commercial Operations, Marketing, Patient Advocacy, Sales, Compliance, Legal, Medical and Market Analytics along with relevant external customers and stakeholders
- Has significant interaction with Senior Commercial and Legal leadership to accomplish overall business objectives
- Oversees existing patient access programs, day to day operations with a focus on operational excellence in support of patient needs
- Manages external partner performance against contractual arrangements, SOPs, KPIs, and to budget
- Maintains program SOPs, exceptions processes, workflows, scripting, training and reports
- Develops project timelines for new and enhanced services and manages through to completion
- Identifies and communicates strategic insights and trends in health plan coverage, healthcare reform, patient access and provider needs
- Supports Field Payer Team reimbursement needs with strong communication and timely customer service to address customer needs
- Develops strategic recommendations and implementation plans for pain and oncology patient support services
- Leads the design, implementation and ongoing management of all patient reimbursement HUB services programs

- Work in multidisciplinary environments
- Five (5) or more years of experience working as a Project Manager in the life sciences
- Should have experience using an enterprise-level project management software application
- Have knowledge of project costing/project budgeting
- Experience using Oracle Projects is preferred
- Academic degrees may be substituted for years of experience, and years of experience may be substituted for academic degrees, unless otherwise specified in the individual TOs