



Example of Program Management Lead Job Description

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Our company is growing rapidly and is looking for a program management lead. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for program management lead

- Support the client with developing / optimizing care delivery models, including optimal condition-specific clinical pathways and service models
- Evaluate the client's proposed service partners, identify potential risks / gaps and recommend a strategy to mitigate such risks and close such gaps
- Evaluate client's needs / capabilities around a 24/7 Health Information Line
- Evaluate the client's needs / capabilities around in-home clinical assessments
- Evaluate the client's Clinic and PCMH staffing models and staffing
- May be required to build, and potentially manage, the CareAllies operational care management team providing services to the client organization and its members
- Assess and continuously improve existing program/project management processes all Transformation Office capabilities through Lean Process Design
- Lead the transition to a next generation program and project management platform for One MD and own the Technology capability of the Program Management Office
- Continuously draw data and generate insights from the program management platform to influence critical business conversations, support strategy development, fuel and automate standardized Metrics and Reporting generation
- Work with internal partners and consultants to develop Portfolio and Program management tooling to enhance decision making and facilitate best practice

Qualifications for program management lead

- Demonstrated experience of defining and implementing a significant new program
- Extensive knowledge of the healthcare industry (in particular Medicare and Medicaid products and business models) deep understanding of managed care, care management, disease management and health advocacy
- Candidate must possess active DoD Secret clearance
- College degree with a major in engineering or business
- Minimum 7 years of program management
- A minimum of 8 years of relevant Process and Technology experience with proven track record in leading large scale project management technology implementation programs - required