



Example of Program Management Lead Job Description

Powered by www.VelvetJobs.com

Our innovative and growing company is looking for a program management lead. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for program management lead

- Create a virtual Center of Excellence (User Group) for the DMS product consisting of key SMEs in order to facilitate initiation of new initiatives and provide for a Design Authority that can validate tool is fit for any particular use case/project
- Create and administer a knowledge portal site for the DMS product
- Coordinates with other Project Management resources to ensure consistency and quality across implementation disciplines (Functional, PMO, Training, Testing, Data)
- Key contributor to partnership with AD, operations and other production support teams - CCB,CIB, GTI, Business Operations
- Function as a Program Delivery Lead for Programs as assigned to include development & test phases facilitation of trials and deployment planning
- Creates and advises on operations, future project plans, and policies
- Stakeholder engagement and management across the program, including senior stakeholders within IS/BPE function and outside of the function
- Usage of and advocate for DIAL methodology within program
- Oversee the efforts of less senior staff and/or be responsible for the efforts of all staff assigned to a specific job
- Identifies and describes how business value can be obtained through the implementation of technology, how value has been realized post-deployment

- Minimum of 10-15 years of program management experience, including direct people management and leading cross-functional organizations in a complex, technical environment
- Experience in Agile, other diverse methodologies
- Experiencing leading teams
- Bachelor's Degree and a Master's Degree
- Ability to work on high-visibility or mission critical aspects of a given program and performs all functional duties independently
- Requires higher education and or equivalent combination of education and experience in a support environment