



# Example of Program Lead Job Description

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Our innovative and growing company is looking for a program lead. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for program lead

- Monitoring the quality status during the R&D process, reviewing the correctness and integrity of the basic data for design, prompting every milestone of the project to reach the standard according to the IPD flow
- Monitoring the FCR status of the products in market, organizing analysis once FCR Higher
- Advise management on health and safety regulatory compliance and leading practices
- Provide guidance on new and or ambiguous regulatory health and safety program requirements
- Understand the state of the art, emerging trends in the field, and benchmark Phosphate practices and systems with other organizations
- Work with Operations to identify and determine controls for safety hazards and/or management system aspects
- Support Phosphate's EHS strategy and aspirations as a safety and health leader within the company
- Manage the portfolio of operational control and management system improvement projects from idea generation to strategic execution
- Provide strategic insight and evaluation of the organization's progression
- Provide coaching and counseling throughout the project lifecycle and implementation

## Qualifications for program lead

- Drive the recruitment and selection process with managers, HRBPs and recruiters
- Market the RCS Key Talent Program and RCS Graduate Program and manage internal and external communication
- Act as a Project Manager for the RCS Key Talent Program organization which consists of training content owners, internal and external trainers, suppliers and the Shared Services team, to ensure a smooth and effective delivery on target and on budget
- Willingness for occasional travelling-less than 10% per year both internal and international
- Demonstrates diplomacy, positive attitude and flexibility