



Example of Program Engineering Job Description

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Our company is growing rapidly and is looking to fill the role of program engineering. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for program engineering

- Facilitate effective communications with project team, support team and management
- Assessing the impact of larger requests and managing the process to evaluate cost/benefit, relevance to existing standards, safety regulations, to drive decisions on acceptance/rejection
- Identify risks and create contingency plans
- Facilitate the scoping of projects and overall execution plan
- Direct and coordinate the activities of core program personnel to ensure projects progress on schedule and within budget while meeting established cost reduction goals
- Confer with project personnel to identify and mitigate project risk
- Document relevant information pertaining to the projects such as requirements, objectives, scope changes, milestones and meeting minutes
- Working with Management and Customer stakeholders to define each project's requirements, resources, and schedule (the "Plan of Record")
- Coordinates with scrum teams in a waterfall and Agile environment to maintain a project plan aligned with Eaton stage gate product development process
- Define project scope, cost, schedule and deliver on commitments

Qualifications for program engineering

- Catalyst of change

- Leadership experience in focus area required (see External JD for focus)
- Game industry experience not required but a plus
- University level degree in business management or similar
- Ability to provide leadership in a team environment to meet aggressive goals and pre-defined metrics requirements