



Example of Program / Business Manager Job Description

Powered by www.VelvetJobs.com

Our innovative and growing company is looking for a program / business manager. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for program / business manager

- Strong understanding and adherence to CSS TMO processes, tools and reporting that will enable accurate CSS LT Portfolio visibility
- Manages program execution delivery to meet quality, schedule, milestone and budget commitments
- Ensures effective program implementation and is accountable for sustaining the assigned programs
- Conducts periodic briefings/status updating executive sponsors and program steering committee
- Demonstrate Leadership in embracing Agile marketing principles to identify opportunities to conduct experiments, - test and learn to drive greater business impact
- Apply principles of SCRUM, Lean or Kanban to drive consistency in campaign execution and delivery, holding cross-functional teams accountable to quality deliverables within committed delivery milestones
- Responsible for budget and resource planning across multiple projects or programs
- Define and design new business processes or re-engineer existing business processes with teams
- Evaluate existing and potential tools and techniques to quantify potential cost saving projects initiate, implement, and track effective execution
- Facilitate workshops/interviews to elicit existing business process steps and flow

-
- Minimum of 5 years of demonstrated work experience in program management
 - Enterprise/customer readiness experience (8+ years)
 - Comfortable presenting and interfacing with senior leadership
 - 4+ years of work experience, preferably involving deal negotiation/execution, pricing, operations and/or business analysis
 - Demonstrated analytical, problem-solving and Excel skills
 - Bachelor's degree in business, marketing, finance, operations or a related field