Example of Program Analyst, Mid Job Description

Powered by www.VelvetJobs.com

Our company is looking to fill the role of program analyst, mid. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for program analyst, mid

- Lead/Support high priority technical assessments and recommendations
- Supporting the development and review of TWP1 JRC checklist documentation and artifacts required for successful JRC milestones
- Coordination with FAA stakeholders and SMEs to develop, finalize, and get approval for TWP1 JRC documentation and artifacts
- Develop presentations to support JRC activities, FAA management, and acquisition activities related to TWP1
- Support the development of strategies, schedule, and documentation to support the TWP1 acquisition
- Support the development and provide status for the maintenance of the TWP1 program schedule
- Identify downstream impacts and report's findings to leadership for re-planning where appropriate
- Assist the client with meeting attendance/support, presentation development/support, publication support, correspondence, action item tracking/closure, and weekly reporting in support of AEGIS Combat Systems programs
- Support the AEGIS Combat Systems lifecycle from pre-Letter of Request requirements definition, Letter of Offer and Acceptance (LOA) development and implementation, through delivery of hardware and/or services to the AEGIS Combat Systems Purchaser
- Develop and update Task Planning Sheets (TPS) for future FY planning, in

Qualifications for program analyst, mid

- BA or BS degree in Business preferred
- Requires bachelor degree in Computer Science or equivalent, and 5 to 7 years of related work experience
- Microsoft ASP.NET 2.0/3.5/4.0/4.5, C# (or VB.NET)
- Microsoft SQL Server 2008/2012 and SSIS
- Microsoft WCF
- Excellent written and verbal communications skills and the ability to work within a team environment