



Example of Production Team Job Description

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Our growing company is looking to fill the role of production team. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

Responsibilities for production team

- Ensures that pouches are correctly filled and sealed
- Packs sealed pouches into prepped shipping boxes
- Seals loaded boxes and properly stacks boxes onto shipping pallet
- Gathers ingredients and raw material from the warehouse, or pre-production storage area
- Performs Lot code verification
- Inspects and sorts raw materials for quality
- Measures ingredients for roasting and mixing
- Loads ingredients into totes for roasting
- Set timers for ovens
- Manages detailed cleaning tasks through sanitation checklist and master sanitation schedule

Qualifications for production team

- Must have 6 months or more experience in manufacturing and/or packaging facility
- Willing and able to work rotating twelve (12) hour shifts to include weekends, holidays and overtime
- One (1) year or more of production experience in a manufacturing environment
- Mandatory overtime could consist of 9 hours per day and Saturdays
- No Mandatory Sundays

