



Example of Production Shift Manager Job Description

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Our company is looking for a production shift manager. To join our growing team, please review the list of responsibilities and qualifications.

Responsibilities for production shift manager

- Utilize the ERP system to help the Production Supervisor plan and schedule labor and machine resources using advanced planning and scheduling tools or reports
- Act as the liaison between different departments, Suppliers, Managers, Engineering
- Ensure coaching and development of resources to meet business objectives
- Coordinate, set up and implement standard operating procedures for all production operations and processes as directed
- Manage the adherence to prescribed procedures to ensure first pass yields meet or exceed planned quality goals
- Track competencies and provide leadership and development as required to achieve company objectives
- Actively participate in the New Product Introduction (NPI) process until product is production ready by ensuring new processes are implemented properly coordinating with Manufacturing/Industrialization/Design Engineering
- Drive change by working with other cross functional groups to ensure ideal manufacturability of product
- Ensure customer focus with participation in customer meetings and audits
- Performs other duties and within reporting structures as required by the General Manager

Qualifications for production shift manager

attention to detail and quality

- Possess the ability to implement and manage change in the business
- Possess excellent personal organization and business administration skills
- A Bachelor's degree from a four-year college or University in Electrical, Mechanical, Systems or Industrial Engineering
- Strong consulting & coaching skills
- Experience applying Process Failure Mode Effect Analysis (PFMEA) and Design Failure Mode Effect Analysis (DFMEA), Production Part Approval Process (PPAP) to manufacturing processes and designs