



Example of Production Shift Manager Job Description

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Our innovative and growing company is looking to fill the role of production shift manager. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for production shift manager

- Help implement best practices required to ensure efficient production flow and adopt & share best ideas inside & outside the company
- Help define & implement short-, medium-, and long-term actions to improve safety, operating efficiency, quality, and productivity throughout the entire value chain
- Improve operating costs in a safe working environment
- Achieve key performance indicators and drive the necessary improvement for on-time delivery, productivity, project management, quality, safety, and other key process areas
- Routinely communicate & review business metrics goals and results with team to maximize understanding & performance
- Ensure the team is fully cross trained
- Lead direct reports to achieve goals & deliverables
- Promote & enable professional and technical development of staff
- Coach, stimulate, and motivate employee input for continuous process improvements
- Ensure compliance to company & regulatory policies

Qualifications for production shift manager

- 2 years of professional experience working in manufacturing leadership
- Proven experience in manufacturing management with process-oriented

- Knowledge and experience with Lean Manufacturing implementation and/or Six Sigma training / certifications (working knowledge of Lean Manufacturing and Continuous Improvement tools is heavily preferred)
- Have a working understanding of Quality Management Systems
- Have a working understanding of Occupational Health & Safety standards and best practices
- Proven leadership expertise through previous production management experience with both people management and resource allocation