



Example of Production Shift Manager Job Description

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Our company is hiring for a production shift manager. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for production shift manager

- Coaches, counsels, mentors and provides developmental opportunities and job assignments to enhance employee performance and expand capabilities of first-level supervisors and others within their department
- Assess subordinate job performance
- Motivate, direct, coach and develop a diverse, high performing team to meet established goals and build organizational capability
- Effectively translate plant goals & objectives to all levels of the organization ensuring alignment on relevant performance data
- Ensure compliance with the company's safety programs & standards and foster an environment that supports an engaged safety culture
- Lead operation efforts to focus on quality & continuous process improvement
- Lead the production team by providing technical guidance & team management
- Recognize potential problems with the production schedule and initiate measures to eliminate or reduce their impact
- Ensure that procedures & practices being developed are being adhered to
- Evaluate the production process for productivity improvements and sustain a consistent, long-term vision through continuous process improvement

Qualifications for production shift manager

- Good Level of EMU Technical Knowledge

- Experience with utilising and creating effective MS Excel spread sheets
- Lead the team towards the primary goal of customer satisfaction, on time and on quality
- Learn the technology and the leadership skills to provide guidance & training to the staff
- Ensure compliance with the company's quality standards & business requirements